

IQAC MEETINGS & MINUTES

2020-21 ACADEMIC YEAR

MEETING NOTICE -1

Dt: 26.06.2020

All the staff members are requested to attend an online Q&A meeting on 2009 -APP at 12:00 noon on 26.06.2020 to discuss and resolve the following

Agenda:

- 1) Conduct of online classes for the students in the wake of COVID-19 Pandemic
- 2) Submission of Academic Audit forms
- 3) Conduct of International e-Conference on Research Methodology by the Department of English.
- 4) Conduct of NAAC SSR related meetings through Zoom app.

QAC co-ordinator

PRINCIPAL

communicated to the Staff members through WhatsApp

Teaching Staff

Non-teaching Staff

- 1) M. Rambabu
- 2) Dr. S. Nathaniel
- 3) Ch. Chandra Sekhar
- 4) B. Raju
- 5) K. Uma Shankar
- 6) B. Parvathi
- 7) P. Bhaskara Rao
- 8) Ch. Venka Rama Devi
- 9) S-S-S. Rani
- 10) P. Venkamma
- 11) A. Suguna Reddi
- 12) Y. Radha Krishna
- 13)
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COORDINATOR
IQAC, SAS GDC
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PRINCIPAL
B.A.S. GOVTP. COLLEGE
NARAYANAPURAM COLLEGE
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MINUTES OF THE MEETING

DT: 26.06.2020

The EoAC meeting was conducted for the staff through Online mode on Zoom App at 12:00 noon on 26.06.2020.

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Members Present:

1) M. Rambabu	M. Rachee
2) Dr. S. Nathaniel	Nathleen
3) Ch. Chandra Sekhar	Cheedly
4) B. Raju - B.L	
5) K. Uma Shankar	UV
6) B. Parvathi	B
7) P. Bhaskara Rao	P. Bleco
8) Ch. Rama Devi	Ch. Rama Devi
9) S. S. S. Rani	S. S. Rani
10) P. Venkamma	PTD
11) A. Suguna Verli	Suguna Verli
12) Y. Radha Krishna	Radha Krishna
13) S. S. Rani	S. S. Rani
14) S. S. Rani	S. S. Rani
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1) The meeting began on Zoom App with a welcome note by Dr. V. Durga Braveena, The EoAC co-ordinator. She made a presentation of points to be discussed in the meeting. Dr. T. K. Vilweswara Rao, The Chairperson and Principal asked all the members to participate in the discussions on agenda.

2) Dr. Durga Praneena, the QAE co-ordinator asked all the faculty members about the Academic audit forms. All the faculty members responded by saying that they have mailed soft copies of audit forms to QAE mail. Further, co-ordinator asked all the members to keep all supporting documents ready with them to present before Audit committee when they visit the college.

3) As it is already planned to organise one day International e-conference on 27th of June with the following organizing committee.

T. K. Visweswaran Rao - convener.

Dr. V. Durga Praneena - Co-ordinator

Dr. C. Chandra Sekhar - organising Secretary.

M. Lambabu, Lecturer in Economics - committee member.

B. Raju, Lect. in Zoology - member - 6/6

A. Sujana Veli, Lect in Botany - member.

It is planned to begin conference with the introductory speech of Organising Secretary. JD(Fac) from CCE and convener will give opening remarks and co-ordinator along with two other committee members will introduce the speakers and vote of thanks by another member.

4) As per the orders from commissionariat, the Chairperson has decided to conduct Zoom meeting from today onwards to discuss NAE related matters; QAE co-ordinator will create awareness about 7 Criteria of SSR by presenting them. The QAE Co-ordinator presented the 1st criterion and asked the concerned members of the criterion to fill the details by the next meeting. Further,

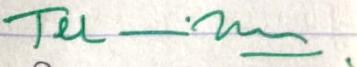
members of the remaining Criteria are requested to begin their work.

Dr. V. Deuga Preneena, & shee Co-ordinator informed the date of next meeting (Zoom) and it was unanimously decided to have on 30.06.2020. The meeting ended with formal vote of thanks.

Signatures of the members

- 1) M. Renu
- 2) Shalinee
- 3) S. L.
- 4) Chenni
- 5) P. Bhima
- 6) N.R.
- 7) S.S.B.
- 8) B. Key
- 9) P. Venkates
- 10) R.
- 11) R.
- 12) Y.
- 13) K.
- 14) S.
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COORDINATOR
Dr. V. Deuga Preneena
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Ref:SASGDC/IQAC/2020-2021/MoM-2

Date:30-06-2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

Agenda

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To discuss on Faculty Development Programs
4. To discuss on Programme Outcomes, Programme Specific Outcomes and Course Outcomes of the all subjects
5. To decide organising a state level online quiz from any subject
6. To present Criterion II and III.

Review of meeting /Action taken report

The IQAC meeting is held on 30th June 2020. The chairperson T.K.Visweswara Rao welcomed the members. The following points were discussed in the meeting:

1. The minutes of the meeting held on 26/06/ 2020 are approved by the Council.
2. Action taken report on the decisions of previous meeting

S.N O.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Submission of academic audit forms	All the faculty members submitted their audit forms to IQAC.

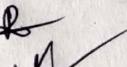
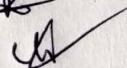
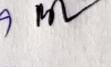
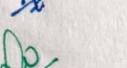
2	International e-conference from the dept of English	One day International e-conference was organised by English department on 27/06/2020 on Contemporary Research Trends in Language, Literature & Interdisciplinary Studies. Nearly five thousand people including faculty members, research scholars and students participated in an e-conference.
3	Planning NAAC meetings through Zoom	IQAC Coordinator Dr. Durga Praveena presented Criterion I and interacted with concerned members of the criterion.

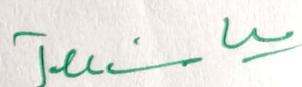
3. As per the orders from Commissionarate, the chairperson has asked faculty members to participate in online Faculty Development Programmes which will be organised by CCE.
4. IQAC Coordinator explained and asked all the faculty members to submit Programme Outcomes, Programme Specific Outcomes and Course Outcomes of all the subjects.
5. The chairperson and IQAC Coordinator asked the Commerce department to organise a state level online quiz for students by using google form platform.
6. IQAC Coordinator Dr. Praveena has presented on Criterion II and III which was followed by q & a. She cleared all the doubts from the members regarding the criterion II & III.

Dr. V. Durga Praveena, IQAC Coordinator informed the date for the next zoom meeting and it was unanimously decided to have it on 02 of July 2020. The meeting ended with a formal vote of thanks.

V. Durga Praveena
COORDINATOR
Signature of IQAC Co-ordinator
NARAYANAPURAM
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Signature of Principal
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Ref:SASDC/IQAC/2020-2021/MoM-3

Date:02-07-2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

Agenda

1. Review of minutes of 2nd IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To plan about online admissions for 2020-21 academic year
4. To discuss the filling of ASAR Reports
5. To present criteria of IV&V.

Review of meeting /Action taken report

The IQAC meeting is held on 30th June 2020. The chairperson T.K.Visweswara Rao welcomed the members. The following points were discussed in the meeting:

1. The minutes of the meeting held on 30/06/ 2020 are approved by the Council.
2. Action taken report on the decisions of previous meeting

S.N O.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Online FDP Programmes	Subject wise faculty members started to attend online FDP's based on the given dates.

2	Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO)	All the faculty members submitted PO, PSO and COs of concerned subject to IQAC.
3	Organising a state level online quiz	Commerce department organised state level online quiz for students on 30/6/2020
4	Discussion on Criterion II and III	IQAC Coordinator presented Criterion II & III.

3. The chairperson has talked about online admissions of students for the academic year of 2020-21. He asked all the faculty members to work on admissions after re-opening the college.
4. The chairperson discussed and asked all the staff members to submit ASAR reports to IQAC by 10th of this month.
5. IQAC Coordinator presented Criterion IV and V which was followed by q & a. She cleared all the doubts raised by the members.

Dr. V. Durga Praveena, IQAC Coordinator informed the date for the next zoom meeting and it was unanimously decided to have it on 06th of July 2020. The meeting ended with a formal vote of thanks.

V. Durga Praveena
 IQAC Coordinator
 Signature of
 IQAC Coordinator
 NARAYANAPURAM-634407
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 Signature of Principal
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MEETING - 4



S.A.S. Government Degree College Narayanapuram, Andhra Pradesh – 534425

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Ref:SASDC/IQAC/2020-2021/MoM-4

Date:06-07-2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

Agenda

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To discuss of students data of 2019-20 academic year
4. To present criterion VI & VII.

Review of meeting /Action taken report

The IQAC meeting is held on 30th June 2020. The chairperson T.K.Visweswara Rao welcomed the members. The following points were discussed in the meeting:

1. The minutes of the meeting held on 02/07/ 2020 are approved by the Council.
2. Action taken report on the decisions of previous meeting

S.N O	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Online admissions for 2020-21 academic year	All faculty members responded positively to increase admissions after lockdown
2	ASAR Reports	Faculty members gave their consent to submit ASAR Reports by 13th to

		IQAC
3.	Discussion on Criterion IV and V	IQAC Coordinator presented Criterion IV & V

3. IQAC Coordinator asked all the staff members to submit the data of students (1,3,5 Semesters) such as no.of students appeared for exams and no.of students passed.
4. IQAC Coordinator presented Criterion V and VI which was followed by q & a. She cleared all the doubts raised by the members.

Dr. V. Durga Praveena, IQAC Coordinator informed the date for the next zoom meeting and it was unanimously decided to have it on 08th of July 2020. The chairperson asked all concerned members of the criterions to present their finished work in the next meeting. The meeting ended with a formal vote of thanks.

V. D. P.
IQAC, SAS GDC
Signature of IQAC Coordinator
NARAYANAPURAM-534407.

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West Godavari, Andhra Pradesh

MEETING - 5

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S.A.S. Government Degree College Narayananapuram, Andhra Pradesh – 534425

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Ref:SASDC/IQAC/2020-2021/MoM-5

Date:08-07-2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

Agenda

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. decide about Vanam Manam Action Plan from NSS
4. To review Criterion wise SSR preparation

Review of meeting /Action taken report

8th July

The IQAC meeting is held on ~~30th June~~ 2020. The chairperson T.K.Visweswara Rao welcomed the members. The following points were discussed in the meeting:

1. The minutes of the meeting held on 06/07/ 2020 are approved by the Council.
2. Action taken report on the decisions of previous meeting

S.N O	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1	Students data of 2019-20 academic year	Staff members submitted the required data to IQAC
2.	Discussion on Criterion VI and VII	IQAC Coordinator presented Criterion VI & VII

3. The chairperson and IQAC Coordinator initiated the review of the criterions. Coordinators and members of each criterion presented about what all they have done to fill the allotted criterion. The chairperson and IQAC Coordinator are very happy to see the work which faculty members are carrying out. Further, IQAC Coordinator cleared the doubts which faculty members asked about their criterions.

Dr. V. Durga Praveena, IQAC Coordinator informed the date for the next zoom meeting and it was unanimously decided to have it on 20th of July 2020. The chairperson asked all concerned members of the criterions to finish their by next meeting. The meeting ended with a formal vote of thanks.

V. D.P.
COORDINATOR
Signature of IQAC-coordinator
S.A.S. Govt. Degree College
NARAYANAPURAM
W. D. N. U. T. -534407.

To

Signature of Principal
PRINCIPAL
S.A.S. Govt. Degree College
NARAYANAPURAM-534407
West Godavari, Andhra Pradesh

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